

## **INVESTMENT POLICY STATEMENT OUTLINE**

Your most important tool for proper monetary stewardship.

- Purpose for the money
- Investors target rate of return
- Time horizon or the term when a return is expected
- Time frame for review and evaluation
- Definition of risk or volatility
- Risk tolerance
- Prohibited assets and restrictions on investments
- Quality of Investment
- Concentration Statements regarding investment limits
- Diversification by asset class
- Procedure for selecting and dismissing money managers
- Cash flow (in and out) of the plan
- Duties and responsibilities of the money manager